

Summary of Proposed Changes to Grant Rule

The Division of Library and Information Services has started the process of revising the guidelines for the Library Services and Technology Act, State Aid to Libraries, Library Cooperative, and Public Library Construction grant programs.

The first step in the process was to announce our intention to revise the rule. The “Notice of Development of Rulemaking” was published in the *Florida Administrative Register* on February 3, 2017.

The second step in the process was to announce the changes to the rule and to start the rulemaking process. The “Notice of Proposed Rule” announcement was published in the *Florida Administrative Register* on April 19, 2017.

As part of this process, we have prepared drafts of the proposed changes to the grant rule text, grant packets and related documents. The changes are located online at info.florida.gov/services-for-libraries/grants/administrative-rule-change-documents.

A summary of the major changes follows:

State Aid to Libraries Grant Program

- Information has been updated to require submission of grant applications in the Department of State Grants System at dosgrants.com.
- The Certification of Credentials form has been updated to include all of the requirements of the single administrative head.
- The Annual Statistical Report has been revised to reflect updates.
- The grant agreement has been revised to reflect required changes and updated deliverables for payment.

Library Cooperative Grant Program

- Information has been added to require submission of grant applications in the Department of State’s Grants System.
- Application, reporting and payment forms have been removed from the guidelines, as this information is now required to be submitted online in the Department of State’s Grants System.
- Information related to requirements for digitization projects supported by grant funding has been added.
- The grant agreement has been revised to reflect required changes.

Library Construction Grant Program

- Information has been added to require submission of grant applications in the Department of State's Grants System.
- Application, reporting and payment forms have been removed from the guidelines, as this information is now required to be submitted online in the Department of State's Grants System.
- Information regarding flood hazard analysis requirements has been revised.
- The grant agreement has been revised to reflect required changes.

Library Services and Technology Act Grant Program

- Information has been updated to require submission of grant applications in the Department of State Grants System at dosgrants.com.
- Information describing the components of the application that are required to be submitted in the online application has been added.
- The name of the LSTA Advisory Council has been changed to LSTA Advisory Panel.
- Information related to acknowledgement of grant funding has been added.
- Information related to requirements for digitization projects supported by grant funding has been added.
- Information related to equipment purchased with grant funding for a purchase price of more than \$5,000 per item has been added.
- Information related to LSTA funded staff training has been added.
- The grant agreement has been revised to reflect required changes.

If you have questions, please contact Marian Deeney, Library Program Administrator, by email at marian.deeney@dos.myflorida.com, by fax at 850.245.6643 or by telephone at 850.245.6620.

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